

# Caltrans Quick Reference Information for Contractors



How to do business with the California  
Department of Transportation - A quick reference

March 2004

*“Caltrans improves mobility across California”*

## **To Order Bid Documents:**

- Call the Caltrans Plans Counter at (916) 654-4490
- Or fax your request to (916) 654-7028
- Or visit the Office Engineer website for more information at:  
<http://www.dot.ca.gov/hq/esc/oe/>

American Express, Discover, Visa and Mastercard are accepted

## **To Receive the Weekly Ads for Bid:**

- Call (916) 227-4246
- Or visit our website:  
[http://www.dot.ca.gov/hq/esc/oe/  
project\\_status/cont\\_doc\\_info.html](http://www.dot.ca.gov/hq/esc/oe/project_status/cont_doc_info.html)

## **Contractor's License Information:**

- Call the State Contractor's License Board at 1-800-321-2752
- Or visit their website at:  
<http://www.cslb.ca.gov/>

## **Caltrans Business Enterprise Program:**

- For DBE/DVBE/Small Business Information, call Caltrans Business Enterprise Program at (916) 324-1700
- Or visit their website at:  
<http://www.dot.ca.gov/hq/bep/>

## **DBE Certification:**

- Call Caltrans Business Enterprise Program at (916) 324-1700
- Or visit their website at:  
*<http://www.dot.ca.gov/hq/bep/>*

## **Small Business and DVBE Certification:**

- Call Department of General Services, Office of Small Business and DVBE Certification (OSDC) at (916) 375-4940
- Or visit their website at:  
*<http://www.pd.dgs.ca.gov/smbus/>*

## **Bidder Assistance Providers:**

For DBE referrals and technical assistance:

- See the Departments' DBE database at:  
*<http://www.dot.ca.gov/hq/bep/>*  
for Districts 01, 02, 03, 04, 05  
(except San Luis Obispo and Santa Barbara Counties), 06 (except Kern County), 09 and 10
- Call Padilla & Associates in Los Angeles at (323) 728-8847 or fax to (323) 728-8867 for Districts 07, 08, and 12; in San Luis Obispo and Santa Barbara Counties in District 05; and in Kern County in District 06
- Call Padilla & Associates in San Diego at (619) 725-0843 or fax to (619) 725-0854 for Districts 08 and 11

## **To Get Bid Opening Results (for contracts > \$120,000):**

- Call the Caltrans Bid Results Hotline at (916) 654-5500. Results are available by 8 AM the day following bid opening. Tuesdays and Wednesdays, Friday afternoon for Thursday bid openings.
- Or visit the Office Engineer website:  
*<http://www.dot.ca.gov/hq/esc/oe/bidsopened.html>*

## **Caltrans Bid Opening Locations:**

- In Sacramento at 1120 N Street, Room 100 (Basement Auditorium) at 2 PM on Tuesdays and Wednesdays
- In Irvine at 3347 Michelson Dr. in Irvine, Room C-1116 at 2 PM on Thursdays

## **Caltrans Division of Procurement and Contracts**

- Contracts for bid information: <http://caltrans-opac.ca.gov/contrac2.htm>

For bid results for service contracts and construction contracts < \$120,000:

- <http://caltrans-opac.ca.gov/bidchoic.htm>

To order Caltrans publications:

- Call (916) 445-3520
- Or fax to: (916) 324-8997
- Or visit Division of Procurement and Contracts website at:  
<http://caltrans-opac.ca.gov/purchase.htm>

## **To Register Interest in Emergency Contracts:**

- Visit the Caltrans Contractor Interest Registry website at:  
<http://www.dot.ca.gov/contractor/>

## **Contractor Payment Info:**

- <http://www.dot.ca.gov/hq/asc/oap/payments/>

## **Caltrans Construction Information:**

To obtain information on current contracts:

- <http://www.dot.ca.gov/hq/construc/>

**Arnold Schwarzenegger**

*Governor*

**Sunne Wright McPeak**

*Secretary of the Business, Transportation  
and Housing Agency*



For individuals with sensory disabilities,  
this document is available in Braille,  
large print, on audio-cassette, or  
computer disk. To obtain a copy in one  
of these alternate formats, please call  
or write to:

Caltrans Public Affairs Office  
1120 N Street, Room 1200,  
Mail Stop 49  
Sacramento, CA 95814  
(916) 653-5456  
(916) 653-4086 (TTY)



Prepared by  
**Division of Engineering Services,  
Office Engineer,  
Project Plans Unit**